



LEGS MINI-MODULES: TOR FOR CONSULTANTS

LIVESTOCK EMERGENCY GUIDELINES AND STANDARDS (LEGS)

The Livestock Emergency Guidelines and Standards (LEGS) are a set of international standards and guidelines for the assessment, design, implementation and evaluation of livestock interventions to assist people affected by humanitarian crises. The ultimate aim of LEGS is to improve the quality and livelihoods impact of livestock-related projects in humanitarian situations. LEGS is recognized and promoted by a growing number of donors globally, and is implemented by a broad range of operational organizations, including NGOs as well as international agencies such as FAO and ICRC.

The LEGS Handbook was first published in 2009, with the second edition in 2015. The LEGS Training Programme, which was initiated following the publication of the first edition, is based largely on a 6-day Training of Trainers (TOT) course which produces LEGS Trainers who can deliver a 3-day course aimed at familiarising practitioners with the LEGS Handbook and LEGS Approach. Other resources have been developed to complement this, including: short introductory videos, a half-day awareness session and a shorter one-day training curriculum, and one e-learning module on gender. The LEGS training strategy is based on the delivery of regional and national level TOTs, creating a cadre of LEGS Trainers in as many countries as possible, who then roll out the 3-day course in response to local demand.

The *Livestock Emergency Guidelines and Standards – LEGS* organisation is a non-profit entity registered in the United Kingdom, managed by a Board of Trustees and supported by a technical Advisory Committee made up of individuals from the Food and Agriculture Organisation (FAO), the International Committee of the Red Cross (ICRC), the Overseas Development Institute (ODI), Sphere India, and Tufts University.

LEGS TRAINING MINI-MODULES

Under the USAID/OFDA funded project 'Institutionalising learning into the LEGS Handbook and Training Programme' it is planned to develop three mini-modules for use by LEGS Trainers to enhance the LEGS Training resources and process.

The objective of the mini-modules is to enable prioritised topics to be added to the LEGS training resources without extending the length of the 3-day training course or removing any of the current content.

The mini-modules will cover around 3 hours delivery time, with accompanying resources and materials, each one addressing a priority topic¹. The modules will use a 'hybrid' design, so each will have two methodologies, allowing them to be delivered either face-to-face (F2F) or virtually. Experienced LEGS Trainers will be selected to field test each mini-module, which will then be made available to the LEGS training community. The modules can then be delivered, according to demand, either as add-ons to the 3-day training or as individual stand-alone training sessions as appropriate and required.

The mini-modules will address the following topics:

1. **LEGS Refresher:** to reiterate and reinforce key aspects of the LEGS Approach, designed for those who have already undergone the 3-day training.

¹ The selection of the mini-module topics is based on the findings of the LEGS Training Review (which involved consultation with LEGS Trainers, trainees, and the LEGS TOT Team) and discussions with the LEGS Advisory Committee.

2. **Drought and climate change:** focusing on key aspects of the LEGS guidance relevant to drought and climate change, drawing on the LEGS Drought Tool as a key resource and linking with the LEGS Handbook cross-cutting theme on climate change.
3. **Gender and participation:** linking with the LEGS Handbook cross-cutting theme on gender and the LEGS Core Standard 1 on participation.

CONSULTANTS' TERMS OF REFERENCE

LEGS is therefore seeking five consultants to develop the mini-modules as follows: a topic specialist for each of the three modules; a training designer for the F2F methodology; and a training designer for the virtual methodology (a consultant may be contracted for more than one role). The role of the Topic Specialists will be to take the existing LEGS material on the subject, together with additional information as appropriate, and develop the contents for the mini-module. The Training Designers will develop a 3-hour curriculum based on the agreed contents, for either F2F or virtual delivery. Where possible the Training Designers will work with the relevant Topic Specialist to finalise the mini-module.

Topic Specialists:

Consultant 1: Topic specialist for refresher training
Consultant 2: Topic specialist for drought and climate change
Consultant 3: Topic specialist for gender and participation

Training designers:

Consultant 4: Training designer for F2F methodology for all three modules
Consultant 5: Training designer for virtual methodology for all three modules

Interested parties should submit their CV and a brief expression of interest (max 1 page) to the LEGS Finance Manager by **13th November 2020**: info@livestock-emergency.net. The anticipated start date is 30th November 2020.

The detailed tasks and required competencies shown in the table below.

Role	Key Tasks	Key sources	Required competencies	Duration
Refresher training topic specialist	<ul style="list-style-type: none"> Review the current 3-day training curriculum Review the LEGS Training Review report Carry out brief key informant interviews with small selection of LEGS Trainers Identify key topics for inclusion in the mini-module, with particular focus on the stages of the LEGS Approach Produce proposed contents for the mini-module (training outline up to 6 pages, with supporting slide sets and handouts) Liaise with relevant training design consultant to comment on draft methodology 	<ul style="list-style-type: none"> LEGS Handbook LEGS 3-day training materials LEGS 1-day training materials 4 stages of the LEGS Approach and key tools (PRIM, 5 steps) Small sample of key informants LEGS Training Review report 	<ul style="list-style-type: none"> Background and at least 10 years experience in developing participatory training materials Experience of delivering LEGS training Understanding of livestock and emergencies 	3.5 days
Drought and climate change topic specialist	<ul style="list-style-type: none"> Review the key sources listed Identify key topics for inclusion in the mini-module Produce proposed contents for the mini-module (training outline up to 6 pages, with supporting slide sets and handouts) Liaise with relevant training design consultant to comment on draft methodology 	<ul style="list-style-type: none"> LEGS Handbook (in particular climate change cross-cutting theme) LEGS Drought Tool LEGS Training Review report LEGS Briefing Paper on climate change LEGS Briefing Papers on pastoralism and drought 	<ul style="list-style-type: none"> Background and at least 10 years experience in livestock and emergency response Technical experience of drought and climate change Experience of delivering (and preferably developing) participatory training Familiarity with LEGS 	3.5 days
Gender and participation topic specialist	<ul style="list-style-type: none"> Review the key sources listed Identify key topics for inclusion in the mini-module Produce proposed contents for the mini-module (training outline up to 6 pages, with supporting slide sets and handouts) Liaise with relevant training design consultant to comment on draft methodology 	<ul style="list-style-type: none"> LEGS Handbook (in particular gender cross-cutting theme and Core Standard 1) LEGS Drought Tool LEGS Training Review report LEGS Discussion Paper on gender LEGS online gender module 	<ul style="list-style-type: none"> Background and at least 10 years experience in livestock and emergency response Proven experience and understanding of gender and participation Experience of delivering (and preferably developing) participatory training Familiarity with LEGS 	3.5 days
F2F training designer	<ul style="list-style-type: none"> Using the content developed by the topic specialists, draft a F2F methodology for 	<ul style="list-style-type: none"> Training content from topic specialists 	<ul style="list-style-type: none"> Background and at least 10 years experience in developing participatory 	7 days

	<p>each of the three modules</p> <ul style="list-style-type: none"> • Submit an initial draft to LEGS and the relevant topic specialist for feedback • Finalise the draft ready for pilot testing • Make any adjustments required after the pilot testing process 		<p>training materials</p> <ul style="list-style-type: none"> • Experience and understanding of humanitarian/development sector 	
Virtual training designer	<ul style="list-style-type: none"> • Using the content developed by the topic specialists, draft a virtual delivery methodology for each of the three modules • Submit an initial draft to LEGS and the relevant topic specialist for feedback • Finalise the draft ready for pilot testing • Make any adjustments required after the pilot testing process 	<ul style="list-style-type: none"> • Training content from topic specialists • Relevant training delivery platforms and apps 	<ul style="list-style-type: none"> • Background and at least 10 years experience in developing participatory training materials • Experience in developing virtual and blended training courses • Technical understanding and experience in online platforms 	7 days